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52 Derby Street  
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14 November 2014

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**CORPORATE AND ENVIRONMENTAL OVERVIEW AND SCRUTINY COMMITTEE**  
**COUNCIL YEAR 2014/15**

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**MEMBERS UPDATE**  
**NOVEMBER 2014 – ISSUE 3**

The content of this **MEMBERS UPDATE** covers all Services.

If a Member wishes to receive further information on anything in the Update, please contact the officer named at the beginning of the Article.

If a Member wants to place an Update Item on the Corporate and Environmental O&S Committee Agenda in connection with any Article in this Update, please complete the attached Members Update Pro-Forma (Appendix A) and return it to Member Services, 52 Derby Street, by **12 noon on Friday 21 November 2014**

The press are asked to contact the Consultations and Communications Manager for further information on this Update.

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**MEMBER ITEM/COUNCILLOR CALL FOR ACTION**

If a Member wants to place an item on the Corporate and Environmental O&S Committee Agenda, please complete the attached Member Item/Councillor Call for Action Pro-Forma (Appendix B) and return it to Member Services, 52 Derby Street, by **12 noon on Friday 21 November 2014.**

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**CORPORATE AND ENVIRONMENTAL OVERVIEW AND SCRUTINY COMMITTEE  
MEMBERS' UPDATE**

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- B. Minutes of the Lancashire Police and Crime Panel  
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- C. Minutes of Lancashire County Councils Health Scrutiny Committee  
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**2. PERFORMANCE MONITORING**

- A. Business Plan 2011-15: Delivery Plan Monitoring (Q2 2014-15)  
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- B. Survey of Tenants and Residents  
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**3. ACTION TAKEN UNDER DELEGATED AUTHORITY**

- A. Exemption from Contract Procurement Rules - Financial Investigation  
Services.  
Pages 283 to End**

**We can provide this document, upon request, on audiotape, in large print, in Braille and in other languages.**

*For further information, please contact:-  
Julia Brown on 01695 585065  
or email [julia.brown@westlancls.gov.uk](mailto:julia.brown@westlancls.gov.uk)*



**‘MEMBERS UPDATE’ REQUEST  
CORPORATE AND ENVIRONMENTAL OVERVIEW  
& SCRUTINY COMMITTEE**

**MEETING: 4 December 2014**

**This form must be received by Member Services, 52 Derby Street, Ormskirk before 12 noon on Friday 21 November 2014.**

**(Any forms sent by fax should be sent to 01695 585082).**

**Members Update Issue: 3**

Councillor:	
Article No:	
Subject:	

If more information is required in relation to this item, please contact the officer indicated on the first page of the related report.

**Please advise Member Services on 01695 585016 if at any time you wish to withdraw this item following receipt of further information or e-mail [member.services@westlancs.gov.uk](mailto:member.services@westlancs.gov.uk)**

**1. What are your reasons for requesting the item?**

**2. What outcome would you wish to see following discussion of the item?**

**FOR MEMBER SERVICES USE ONLY**

Received by:	Date of Committee:
Date: _____ Time: _____	Managing Director informed <input type="checkbox"/>
Head of Service informed <input type="checkbox"/>	Chairman informed <input type="checkbox"/>
Contact Officer informed <input type="checkbox"/>	Portfolio Holder informed: <input type="checkbox"/>



**CORPORATE AND ENVIRONMENTAL OVERVIEW AND SCRUTINY COMMITTEE  
AGENDA - MEETING: 4 December 2014**

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<b>Councillor:</b>	(Name of Member requesting the item)
<b>Subject:</b>	
<b>1. What are your reasons for requesting the item?</b>	
<b>2. What outcome would you wish to see following discussion of the item?</b>	

**3. What have you already done to resolve this issue?**

**Potential means of pursuing an issue before resorting to a Member Item/CCfA:**

- Raise Ward Issue as a 'Patch Problem'
- Discuss issue with an appropriate officer from the Council Service or Agency
- Discuss issue with an appropriate Cabinet member
- Raise the issue with partner agency, eg. Police, PCT, etc.
- Write formal letters on behalf of constituents
- Use official complaints procedure or other official route
- Put forward the issue as a topic for inclusion on an O&S work programme

**The following are potential reasons why your Member Item/CCfA may not be considered further:**

- The issue is an individual case
- You have not explored the issue fully and exhausted all avenues above
- A review into the general issue is included in an O&S work programme
- A petition is being submitted to the Council
- A complaint is being or has been submitted and the outcome is awaited
- A FOI request is being or has been made and the outcome is awaited
- Scrutiny of the issue is unlikely to result in improvements for local people
- The issue has been the subject of Executive Call In
- The issue has been the subject of a Council Motion / Question
- The issue is urgent and could be more speedily resolved by other means
- The issue is an 'excluded matter' (Constitution 18.3)

**FOR MEMBER SERVICES USE ONLY**

Received by:	Date of Committee:
Date: _____ Time: _____	Managing Director Informed <input type="checkbox"/>
Head of Service informed <input type="checkbox"/>	Chairman informed <input type="checkbox"/>
Contact Officer informed <input type="checkbox"/>	Portfolio Holder informed <input type="checkbox"/>